

# Insight Global Leadership

## Human Resources Management Course

### Intensive Five (5) Days Course

### Objectives of the Course

To provide best HR practices and modern trends, impart practical knowledge, skills and shape the attitude of participants in HR strategies, functions, profession, people leadership, management, practices, and HR administration.



Insight Global Leadership

### Course Contents

- ❖ HRM Defined & Overview.
- ❖ Management Principles, Managing & Leadership
- ❖ Fundamentals of HR Management
  - HR Risks management
  - HR Competencies; Functions.
- ❖ HR sourcing, & onboarding (Employment)
- ❖ Training and Development.
- ❖ Organizational Development and Culture.
- ❖ Change Management and Transformation
- ❖ Job Design: Job Analysis, and Job Evaluation
- ❖ Structure, Job Specifications & Job Description
- ❖ HR compensation (salaries, payroll, and Benefits)
- ❖ Performance Management and Evaluation
- ❖ HR Analytics and Data Management
- ❖ Balanced Scorecard (BSC) and HR Scorecard.

Register at: [www.insightgloballeadership.com](http://www.insightgloballeadership.com)

Email: [register@insightglobalstrategy.com](mailto:register@insightglobalstrategy.com)

Tel: +264816728039 Cell: +264817056588

Course Investment: N\$16,999 Plus 15% VAT

PAY by EFT: Insight: Standard Bank Namibia, Checking A/C No.: 241438888, Ausspannplatz Branch

## Hilton Hotel



11 - 15 Sept. 2023

08H00

To

17H00

Hilton Hotel  
Windhoek Namibia



Facilitator

Dr. Brian Aongola Nalisa  
Executive Chairman/CEO  
Insight Global Leadership

### Course Contents Contd.....

- ❖ Strategic Human Resource Management
  - Link HR Strategy to Business Strategy.
- ❖ Effective Communication
- ❖ Employee welfare, OHS & Employee Wellness.
- ❖ Diversity, Equity, and Inclusion
- ❖ Workplace ethics: integrity, tribalism, corruption, and sexual harassment
- ❖ Affirmative Action Act; and Labour Act
- ❖ Labour Relations: Unions, negotiations, discipline: and disputes
- ❖ Closure and Award of Certificates

For more info Contact Insight Global Leadership:

Insight Global Leadership  
31 Dr. Kwame Nkrumah Rd  
Klein Windhoek, Namibia  
P. O. Box 2839  
Windhoek, Namibia



Investment:  
**\$16,999+15%**  
Per Person



# Insight Global Leadership

## REGISTRATION FORM

### Details of Nominees

1.	Names: _____	Cell: _____	Email: _____
2.	Names: _____	Cell: _____	Email: _____
3.	Names: _____	Cell: _____	Email: _____
4.	Names: _____	Cell: _____	Email: _____
5.	Names: _____	Cell: _____	Email: _____
6.	Names: _____	Cell: _____	Email: _____
7.	Names: _____	Cell: _____	Email: _____
8.	Names: _____	Cell: _____	Email: _____
9.	Names: _____	Cell: _____	Email: _____
10.	Names: _____	Cell: _____	Email: _____
11.	Names: _____	Cell: _____	Email: _____
12.	Names: _____	Cell: _____	Email: _____
13.	Names: _____	Cell: _____	Email: _____
14.	Names: _____	Cell: _____	Email: _____
15.	Names: _____	Cell: _____	Email: _____

**EARLY BIRD DISCOUNT:** First 10 nominees: 10% Discount on Invoice

**NORMAL DISCOUNT:** For 10 Nominees and above 10% Discount on Invoice

**BANK ACCOUNT:** Insight Standard Bank Namibia A/C: 241438888. Ausspannplatz Branch

**Email:** [register@insightgloballeadership.com](mailto:register@insightgloballeadership.com)

**Cell:** +264 81 672 8039

**Postal Address:** Insight Global Leadership P.O. Box 2839, Windhoek, NAMIBIA

### Details of your Organization

Organization: \_\_\_\_\_

Contact Name in case of Inquiries: \_\_\_\_\_

Email of Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Terms & Conditions

**Cancellations:** If you cancel 21 days before the course starts, no fee will be charged. Thereafter the full fee is payable. Please notify this office in writing. After 21 days before the course date, you can substitute any nominee.

**Substitutions:** Registered delegates may be substituted at any time prior to the course without incurring an additional fee.

**Payments:** Payment must be made at the time of registration.

**Confirmation:** All registrations will be deemed confirmed and subject to these terms and conditions.